APN Science Bulletin

Guide for Authors

ABOUT

The APN Science Bulletin: Global Environmental Change (ISSN 2185-761X, e-ISSN 2522-7971) is APN's flagship publication started in 2011 as an annual collection of the results of APN-funded work, and is widely disseminated to the science, policy and practitioner communities. The publication features peer-reviewed articles from projects funded by APN. The Science Bulletin is published electronically as an open access peer-reviewed journal available full-text at www.apn-gcr.org/bulletin.

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GUIDE FOR AUTHORS

Preparing Your Article

Please keep in mind that your article should be a scientific journal paper in nature. It should be based on your project outcomes but should not be just a summary of how your project was implemented. In addition, it should not duplicate any content that has been published elsewhere.

Please use the supplied template and keep custom layout and formatting to a minimum. All manuscripts must contain the essential elements needed to convey your manuscript, for example

abstract, keywords, introduction, methods, results, conclusions, as well as artwork and tables with captions. See the "Article Structure" section below for details.

Word Limit

Prepare your text in British English and try to limit the length of your article to between 3000 and 5000 words (including references).

Article Structure

Divide your article into clearly defined and numbered sections. Subsections should be numbered 1.1 (then 1.1.1, 1.1.2, ...), 1.2, etc. (the abstract is not included in section numbering). Use this numbering also for internal cross-referencing: do not just refer to 'the text'. Any subsection may be given a brief heading. Each heading should appear on its own separate line.

Please structure your main content in "IMRAD" format (Introduction, Methods, Results, and Discussion) as indicated in the template provided.

Title
Provide a concise and informative noting that the title will be used in the APN E-Lib metadata portal. Avoid abbreviations or formulae in titles.

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Please clearly indicate the given name(s) and family name(s) of each author and check that all names are accurately spelt. Present the authors' affiliation addresses below the names.

Indicate all affiliations with a lowercase superscript letter immediately after the author's name and in front of the appropriate address. Provide the full postal address of each affiliation, including the country name and, if available, the e-mail address of each author.

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Highlights are mandatory and will be used in the article as well as in APN E-lib metadata portal for indexing. They consist of a short collection of bullet points that convey the core findings of the article and should be included in your manuscript. Please avoid reproducing text from the abstract, but instead, include 3 to 5 bullet points (maximum 85 characters, including spaces, per bullet point).

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Keywords
Provide a maximum of 6 keywords. Be sparing with abbreviations in keywords unless they are firmly established in your field of study.

Main Body

1. **Introduction**: State the objectives of the work and provide an adequate background. Avoid repeating the abstract or providing a detailed literature review or a summary of the results.

2. **Methodology**: Provide sufficient detail to allow the work, whether research- or capacity-based, to be reproduced (methods already published should be referenced; only relevant modifications should be described).

3. **Results and Discussion**: Results should be clear and concise. Discussion should explore the significance of the results of the work, not repeat them. Avoid extensive citations and discussion of published literature.

4. **Conclusion**: The main conclusions including outputs of the work should be presented in this section.

5. **Acknowledgements**: Collate acknowledgements at the end of the article before the references and do not include them on the title page.

References

We recommend using a reference management tool to manage your citations.

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Please use APA 6th Edition format for references and in-text citations (refer to APA format and style guide on Purdue Online Writing Lab)

In-text Citation
Please ensure that every reference cited in the text is also present in the reference list and vice versa. Any references cited in the abstract must be given in full.

Language

Please prepare your text in British English (Oxford spelling).

Editing

All manuscripts must be edited by a professional English language editing service or a native English speaker familiar with your field of study before they are submitted to APN.

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Illustrations
All illustrations created in MS Office applications should be submitted in their original formats (DOCX, XLSX or PPTX). Other acceptable formats include AI, EPS, JPEG, PNG, PSD, TIFF, etc. For optimal press quality, ensure that all illustrations are large enough to accommodate printing at 300 dpi (dots per inch) resolution. Avoid supplying graphic files in GIF, BMP, PICT or WPG formats.

Abbreviations
Abbreviations must be defined at their first mention. Ensure consistency of abbreviations throughout the article.

Nomenclature and units
Follow internationally accepted rules and conventions: use the international system of units (SI).

Footnotes
Footnotes should be used sparingly. Number them consecutively throughout the article, using Arabic numbers in superscript. Do not include footnotes in the Reference list.

Figure and Tables
Figures and Tables must be numbered and captioned. When using tables, ensure that the data presented in them do not duplicate results described elsewhere in the article.

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The following list will be useful during the final checking of an article before sending it to the APN for review. Please ensure that the following items are present before submitting your manuscript:

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	The affiliation and postal addresses of all authors are provided.
	The corresponding author is clearly indicated and their email address provided.
	All illustrations and tables are numbered and captioned, and attached as separate files.
	All in-text citations are listed the References section, and vice versa.
	All references and in-text citations are prepared in APA 6th Edition style.
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